

Indexes

Numerical Index of CAP Forms, Tests, and Certificates

This is an index of forms, tests, and certificates currently in effect by classification, date, title, and office of primary responsibility (OPR) at National Headquarters Civil Air Patrol. **For the most up-to-date publications and forms go to the CAP web site <http://www.cap.gov/pubs>.** A pound-sign (#) denotes previous editions may be used. It is CAP's intention that all publications be written utilizing the concepts of gender neutrality. Therefore, except as required due to gender differences (such as in descriptions of CAP uniforms), all references to one gender should be interpreted to apply equally to both genders. **Note: Shaded areas identify new or revised material.**

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1. Forms. Some forms are not intended to be transmitted, but are for record-keeping purposes. These forms, and copies of other forms, (or the data they contain) may now be stored on a computer, electronically, without the need for a paper copy. If this method is chosen as an alternative to paper, units should perform frequent backups of the data. The following describes forms that may be transmitted through multiple echelons, and to National Headquarters, via fax or e-mail:

a. Forms listed with an asterisk (*) may be transmitted without a person's actual signature via e-mail only. The electronic versions of forms in Microsoft® Word are available at www.cap.gov/pubs (forms and publications).

(1) Complete the form and place the name, title and unit of the signing authority in the signature block of the form and save the file.

(2) Prepare e-mail and ensure the name, title and unit of the signing authority is in body of the e-mail and attach the file (form) to the e-mail.

b. Forms listed with a double asterisk () may be transmitted as a scanned document (to include the person's actual signature) via fax or e-mail.** Either Microsoft® Word or Portable Document File® (PDF) forms available at www.cap.gov/pubs may be used.

MS Word

(1) Complete the form, save, print, and obtain the person's actual signature.

(2) Scan the form and save as image/picture (e.g., jpeg, tif).

(3) Prepare e-mail and attach the file (form) to the e-mail.

PDF

(1) Print, complete the form and obtain the person's actual signature. (2) & (3) same as above.

Note 1: Forms listed without an asterisk are required to be "originals" and may not be transmitted via fax or e-mail.

Note 2: Unless specified below, forms are available only at www.cap.gov/pubs; a † symbol denotes form may be requisition on Form 8 at eServices.

	<u>Date</u>	<u>Title</u>	<u>Prescribing Directive</u>
*F2	Nov 01	†Request for Promotion Action	R 35-5
*F2A	#Oct 03	†Request for and Approval of Personnel Action	R 35-1
*F2B	Oct 72	†Personnel Action Request-Termination of CAP Membership	R 35-3
**F5	Nov 01	†CAP Pilot Flight Evaluation-Airplane	R 60-1
**F5G	Nov 01	†CAP Pilot Flight Evaluation-Glider	R 60-1
*F8	#Nov 81	Requisition for Publications and Blank Forms	R 5-4
F9	Aug 84	Release (For Non CAP Members)	R 60-1
**F10	Oct 97	†Request, Authorization, and Report for Training/Evaluation Missions	R 60-3
*F11	Mar 03	Senior Member Professional Development Program Director's Report	R 50-17
F12	Mar 03	Application for Senior Membership in Civil Air Patrol	R 39-2
F13	Mar 07	CAP Aerospace Education Membership Application	R 39-2
F15	Dec 06	Application for Cadet Membership in Civil Air Patrol	R 39-2

*F17	Mar 03	†Application for Senior Member Activities	R 50-17
F19	May 81	†CAP Photo Identification Card (Not distributed below wing level)	R 39-2
*F19A	May 81	Request for CAP Photo Identification Card	R 39-2
*F20	Feb 82	†Encampment Report (Not distributed below wing level)	R 52-16
F23	#Oct 84	Civil Air Patrol General Purpose Answer Sheet	R 50-4
*F24	Mar 03	†Application for Senior Member Professional Development Awards	R 50-17
*F25	Jan 05	†The Frank G. Brewer CAP Memorial Aerospace Award	R 280-2
*F26	Feb 72	†Civil Air Patrol Safety Improvement or Hazard Report	R 62-1
*F27	Oct 03	Organizational Action	R 20-3
*F27B	Apr 79	Organization Action-Overseas Cadet Squadrons (†Requisition from DP)	R 35-4
**F31	Jun 07	Application for CAP Encampment or Special Activity	R 52-16
*F33	Oct 96	Civil Air Patrol Radio Discrepancy Notice (Not distributed below wing level)	R 100-1 VI
*F34	Feb 05	†Chaplain Statistical Report	R 265-1
*F34A	Feb 05	†Wing Chaplain Statistical Report (Not distributed below wing level)	R 265-1
**F35	May 07	Civil Air Patrol Chaplain Application	R 265-1
**F35A	May 07	Civil Air Patrol Moral Leadership Officer Application	R 265-1
F37A	Aug 00	†Shipping and Receiving Document for Aircraft	R 67-1
F37C	Mar 02	Shipping and Receiving Document for Communications Equipment (Available only through the Communications Equipment Management System)	R 100-2
F37D	Mar 02	Disposal Document for Communications Equipment (Available only through the Communications Equipment Management System)	R 100-2
F37E	Nov 05	†Receipt Document for Property	R 67-1
F37V	#Nov 01	†Shipping and Receiving Document for Vehicles and Trailers	R 67-1
*F38	Nov 05	†Property Document Register	R 67-1
*F45	Oct 95	†Senior Member Master Record	R 39-2
*F45B	#Mar 03	Senior Member Professional Development Record	R 50-17
*F46	Jul 07	Professional Development Course Materials Order Form	R50-17
*F48	Sep 03	†Religious Interview Guide	R 265-1
*F50-1	#Oct 06	Cadet Leadership Feedback – Phase I	R 52-16
*F50-2	#Oct 06	Cadet Leadership Feedback – Phase II	R 52-16
*F50-3	#Oct 06	Cadet Leadership Feedback – Phase III	R 52-16

*F50-4	#Oct 06	Cadet Leadership Feedback – Phase IV	R 52-16
*F52-1	Mar 05	Cadet Programs Phase I Certification	R52-16
*F52-2	Apr 04	Cadet Programs Phase II Certification	R52-16
*F52-3	Apr 04	Cadet Programs Phase III Certification	R52-16
*F52-4	Apr 04	Cadet Programs Phase IV Certification	R52-16
F53	Dec 00	†Signature Verification Card	R 50-4
*F58	Dec 87	Nomination for Cadet of the Year	R 39-3
*F60	Dec 03	Emergency Notification Data	R 35-2
*F66	#Oct 06	†Cadet Master Record	R 52-16
**F70	Sep 03	†Vehicle Reimbursement Request (Rehabilitation/Windshield Replacement)	R 77-1
F71	Jun 05	CAP Aircraft Inspection Checklist	R 66-1
F72	May 97	†CAP Military Airlift (MILAIR) Request Form	R 76-1
F73	Sep 03	†Vehicle Inspection Guide and Usage Data	R 77-1
F75	Sep 03	†CAP Motor Vehicle Operator Identification Card	R 77-1
F76	Aug 96	†Civil Air Patrol Radio Operator Authorization (Not distributed below wing level)	R 100-1 VI
*F78	Sep 99	Mishap Report Form	R 62-2
*F79	Sep 99	CAP Mishap Investigation Form	R 62-2
**F80	Mar 02	†Civil Air Patrol Death Benefit/Medical Expense Claim Form	R 900-5
F83	Feb 04	Civil Air Patrol Counterdrug Application	R 60-6
F84	Oct 01	Counterdrug Mission Flight Plan/Briefing Form	R 60-6
**F91	Nov 01	CAP Mission Pilot Checkout	R 60-1
**F95	Nov 06	Application for Civil Air Patrol Scholarships	R 52-16
**F99	Dec 06	CAP Flight Release Log	R 60-1
*F100	May 01	†Request for Operational Mission Specialty Qualification Card, CAPF 101 or Specialty Qualification Training Card (SQTC), CAPF 101T	R 60-3
F101	May 01	†Civil Air Patrol Specialty Qualification Card	R 60-3
F104	May 84	Mission Flight Plan/Briefing Form	R 60-3
*F105	Mar 00	CAP Radio Message Form	R 100-1 VIII
**F106	Sep 71	†Ground Interrogation Form	R 60-3
**F107	#Feb 84	†Flight Operations Log	R 60-3

**F108	Apr 07	Reimbursement for Individual CAP Member Expenses	R 173-3
*F109	Feb 96	Ground Team Clearance	R 60-3
*F110	#Aug 72	Air/Ground or Point to Point Log	R 100-1 VI
**F111	Nov 05	Expendable Property Issue Sheet	R 67-1
*F112	May 01	Single Task Evaluation	R 60-3
*F113	May 01	†Field Expedient Team Task Book	R 60-3
**F114	May 01	†CAP ES Qualification Record	R 60-3
**F115	May 01	†CAP ES Mission Folder	R 60-3
*F120	Jul 98	Recommendation for Decoration	R 39-3
*F122	Mar 82	Search and Rescue (SAR) Mission Report	R 60-3
F124	Dec 89	†AEPSM AE Examination Control Log	R 50-4
*F126	Jun 93	†Unit AE Examination Administration Record and Report Form	R 280-2
*F127	#Aug 02	†Monthly Certification Report (Not distributed below wing level)	R 280-2
**F132	Apr 89	†HSI Claim Form	R 77-1
**F133	Jul 05	†Vehicle Self Insurance (VSI) Claim Form	R 77-1
**F173-2C	Feb 07	Wing Consolidation of Financial Records for Units Below Wing Level	R173-2
F175	Sep 03	†Vehicle Justification	R 77-1
F176	Jan 06	†Aircraft Major Maintenance Reimbursement Request	R 66-1

2. Tests: Available/requisition as indicated below.

	Date	Title	Prescribing Directive
T42		Master Level Communicator Test (on-line version only, see https://ntc.cap.af.mil/es/tests.html)	NTC
T43		Senior Level Communicator Test (on-line version only, see https://ntc.cap.af.mil/es/tests.html)	NTC
T44		Technician Level Communicator Test (on-line version only, see https://ntc.cap.af.mil/es/tests.html)	NTC
T46	15 Feb 02	Examination for AEO 215 Specialty Track-Technician Rating) with Answer Key (Requisition from registrars@cap.gov)	P 215
T47	15 Feb 02	Examination for AEO 215 Specialty Track-Senior Rating with Answer Key (Requisition from registrars@cap.gov)	P 215
T48	15 Feb 02	Examination for AEO 215 Specialty Track-Master Rating with Answer Key (Requisition from registrars@cap.gov)	P 215
T49A	1 Sep 01	Aerospace Education Program for Senior Members–Test A	R280-2

With Answer Key (Requisition from registrars@cap.gov)

T49B	1 Sep 01	Aerospace Education Program for Senior Members–Test B With Answer Key (Requisition from registrars@cap.gov)	R280-2
T50	Oct 03	Model Rocketry Program Written Examinations with Answer Keys (Requisition from AE)	R50-20
T60	Apr 03	The Wright Brothers Award Comprehensive Examination with Answer Key (Requisition from registrars@cap.gov)	R52-16
T61	Apr 03	Aerospace Dimensions Achievement Tests with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T63	Jan 01	Aerospace: The Journey of Flight – Achievement Tests with Answer Key (Requisition from registrars@cap.gov)	R52-16
T64-1	Oct 06	Billy Mitchell Award Exam – Leadership Test with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T64-2	Oct 06	Billy Mitchell Award Exam – Aerospace Test with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T65-1	Oct 06	Amelia Earhart Award Exam – Leadership Test with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T65-2	Oct 06	Amelia Earhart Award Exam – Aerospace Test with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T 68	Jul 06	Leadership Achievement Tests – Master Booklet with Answer Key (Requisition from registrars@cap.gov)	R 52-16
T116	Jun 04	General Emergency Services Questionnaire with Answer Key (Requisition on Form 8 at eServices)	R 60-3
T117	Jun 04	Emergency Services Continuing Education Examinations with Answer Key (Requisition on Form 8 at eServices)	R 60-3
T119	Oct 96	Advanced Communications User Training Questionnaire (Requisition on Form 8 at eServices)	R 100-1 VI
T119A	Oct 96	Advanced Communications User Training Questionnaire Scoring Key (Requisition on Form 8 at eServices)	R 100-1 VI

3. Certificates (Requisition on Form 8 at eServices):

	<u>Title</u>	<u>OPR</u>
C4	The Meritorious Service Award (Region level)	DP
C5	The Exceptional Service Award (Region level)	DP
C13	CAP Orientation Program Certificate	CP
C19	Commander’s Commendation Award (Region/Wing level)	DP
C20	Charles E. “Chuck” Yeager Aerospace Education Achievement Award (Region/Wing level)	AE
C29	Wright Brothers Award	CP

C35	Certificate of Appreciation (Unit level)	PA
C38	Certificate of Appreciation (Region/Wing level)	PA
C44	Certificate of Accomplishment (Region/Wing level)	PD
C53	Certificate of Recognition for Lifesaving	DP
C71	CAP Membership Certificate (20 Years) (Region/Wing level)	DP
C72	CAP Membership Certificate (30 Years) (Region/Wing level)	DP
C73	CAP Membership Certificate (40 Years) (Region/Wing level)	DP
C77	Certificate of First Flight	CP

4. Certificates (Requisition from OPR):

	Title	OPR
C1	The Distinguished Service Medal	DP
C2	The Bronze Medal of Valor	DP
C3	The Silver Medal of Valor	DP
C4	Master Finance Officer	FM
C6	Certificate of Completion – Aerospace Education Workshop	AE
C7	Certificate of Retirement	DP
C8	Check Pilot Certificate of Course Completion	DO
C10	Squadron of Distinction	CP
C11	Squadron of Merit	CP
C12	Certificate of Appointment – Chaplain Service	HCA
C14	Certificate of Partnership – Chaplain Service	HCA
C15	A. Scott Crossfield Award	AE
C16	Certificate of Completion – National Cadet Special Activities	CP
C17	General Benjamin O. Davis, Jr. Award	DP
C21	Chaplain Service Region Staff College	HCA
C22	Corporate Learning Course Diploma	PD
C24	Certificate of Appointment (Region or Wing Commander)	DP
C25	Frank G. Brewer CAP Memorial Aerospace Award – Regional	AE
C28	Carl A. Spaatz Award	CP
C30	Amelia Earhart Award	CP

C31	Billy Mitchell Award	CP
C32	Ira C. Eaker Award	CP
C33	Unit Citation Award	DP
C34	Squadron Leadership Award	PD
C36	Certificate of Appreciation	PA
C37	Honorary Member	PA
C45	Business Member	PA
C46	Congressional Member	DP
C48	Safety Mishap-Free Certificate (Issued by NHQ)	SE
C50	Gill Robb Wilson Award	PD
C51	National Staff College	PD
C52	Grover Loening Award	PD
C61	Paul E. Garber Award	PD
C62	IACE	CP
C64	Region Staff College	PD
C65	Commander's Course	PD
C215	Aerospace Education Specialist	AE
C221	Certificate of Completion – The CAP Chaplain	HCA
C221A	Certificate of Completion – Chaplains Helping Chaplains	HCA
C221B	Certificate of Completion – Senior Chaplain Leadership	HCA

5. Other Agency (Requisition on Form 8 at eServices):

	Date	Title
FD258		Fingerprint Card

6. Obsolete:

	Date	Title
F31	Nov 81	Superseded by CAPF 31, Jun 07
F35	Nov 96	Superseded by CAPF 35, May 07
F35A	Feb 05	Superseded by CAPF 35A, May 07
F46	Mar 03	Superseded by CAPF 46, Jul 07
F82	Feb 01	Rescinded
F108	Feb 07	Superseded by CAPF 108, Apr 07